



McGill Journal of Dispute Resolution
Revue de règlement des différends de McGill

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Thank you for your interest in the McGill Journal of Dispute Resolution. Below is all the information you'll need in deciding whether you would like to work with us this summer.

Description

As a Summer Editor at the McGill Journal of Dispute Resolution (MJDR), you work directly with our Executive Editors in managing our workload between May and August. This is an excellent chance to improve your CV, your understanding of the McGill Guide, and to get paid!

Specifics

- Remuneration: \$1000 CAD total for approximately 65 hours of work;
- Period: May 21st to August 31st, 2018;
- Duties: internal reviews of new submissions, checking footnotes for accuracy and compliance with the McGill Guide, substantive edits of accepted articles to ensure conformity with the Chicago Style Manual and our internal guidelines;
- You must be in Montreal for most of the summer. This is because certain tasks entail using the library facilities at McGill.

Skills We Are Looking For

- Attention to detail;
- Ability to work independently;
- Gets along well with others;
- Bonus: familiarity with WordPress and graphic design.

About Us

The MJDR is a peer-reviewed academic publication that provides a platform for works in the field of alternative dispute resolution. This includes arbitration, mediation, negotiation, and more.

Since 2014, MJDR members have gone on to work at great firms in many major legal markets; from New York, Paris, and London internationally, to Toronto and Montreal domestically. In short, it's a young but recognized brand. You have the opportunity to be a part of it.

We're also a great team. Our journal puts extra emphasis on hiring people who will contribute to our informal and relaxed culture. It's a great place to work.

Where You Go from Here

The deadline to send your CV and Cover Letter to manager.mjdr@mcgill.ca is May 13th, 2018. You will be contacted shortly after you apply to schedule an interview for the week of May 14th. Decisions on candidates will be made by end-of-week. Training begins the week of May 21st.